**Capital Projects Committee – Municipal Water**

**Meeting Minutes**

**Thursday, April 30, 2015**

*Location:* Timothy Smith Room

*Present:* John Knight, Selectman, Fred Guidi, Finance Committee, Sheila Vanderhoef, Town Administrator

*Also Attending:* Neil Andres, DPW Superintendent, Jacqueline Beebe, Assistant Town Administrator, Paul Gabriel, Ryan Trahan, Environmental Partners, Bruce Adams, Weston & Sampson

The meeting was called to order at 9:30 AM.

The purpose of this meeting was to discuss the project budget. Representatives from both engineering firms attended the meeting. EPG provided an updated budget. The new budget showed several items that were not detailed in previous budget worksheets. Bruce Adams of Weston & Sampson reviewed this revised budget. He stated that prices have increases 6-8% over the last two years. He still felt the numbers represented a “fair price” for the work that needed to be done.

Mr. Guidi expressed concern that the new budget showed that the project was over budget and that $3.2 M contingency was never really unencumbered. A lengthy discussion ensued regarding alternatives that may bring the project budget back in positive territory. Some of the items discussed included removing the Orleans Loop, postponing the Eastham properties serviced by Orleans and working with the police chief to reduce the cost of details.

Bruce Adams provided an analysis of the Resident Project Representative (RPR) portion of the EPG contract. While he felt that there were areas where some cost savings could be achieved, he stated that overall the cost of this work seemed reasonable.

Ms. Vanderhoef updated the committee on the progress of the project funding. She stated that Representative Peake was editing the legislation such that Eastham may qualify for favorable interest and/or principal options on the water project.

The meeting adjourned at 11:15 AM.

Respectfully submitted,

Fred Guidi